

STATEMENT OF WORK

PREVENTATIVE MAINTENANCE AND EMERGENCY ON/CALL REPAIR SERVICE OF AUTOMATIC ENTRANCE AND EXIT DOORS ON HANSCOM AFB, MASSACHUSETTS

- 1.0 SCOPE: The work covered by these specifications is to provide complete maintenance services of equipment specified herein. The contractor shall furnish all labor, transportation, tools, equipment, lubricants, and minor parts at no additional cost to the Government IAW commercial standards. Minor parts are hereby defined as those items having a net invoice cost of one hundred dollars (\$100) per unit or less. Services included herein consist of two elements: Scheduled Preventative Maintenance and Emergency On/Call Repair Service, which are further defined below.
- 2.0 DESCRIPTION OF WORK:
- 2.1 SCHEDULED PREVENTATIVE MAINTENANCE: Contractor shall perform periodic inspections and preventative maintenance four (4) times (at approximately ninety (90) day intervals) upon Government-owned Electronic Entrance and Exit Door Units and Manual Doors listed in attached location chart at days/time mutually agreed upon between the Government and the Contractor. Door Units shall include operator, header and track, jambs, sliding door, threshold and sidelite. Preventative maintenance shall include, but not limited to, inspecting, cleaning, lubricating, tightening handles, checking all moving parts and replacing worn parts.
- 2.2 EMERGENCY ON/CALL REPAIR SERVICE: The Contractor shall perform emergency maintenance and repair as requested by the Contracting Officer. The Contractor shall respond within four (4) hours after notification. The contractor shall base his estimate on a total of fifty (50) emergency calls and will be required to notify the Contracting Officer when the total is reached. The contractor shall supply minor parts as defined in Paragraph 1 at no additional cost to the government as part of the emergency service.
- 2.3 REIMBURSABLE PARTS: Each individual part or individual piece of equipment provided to the government and used in the course of the service that exceeds a value of one hundred dollars (\$100) will be reimbursed by the Government. The established price of this part shall be actual cost to the contractor less cash and trade discounts and rebates.
- 3.0 CONTINUED USE OF FACILITIES: During this contract, the buildings will be continuously occupied. Work will be performed in an orderly manner with minimum disturbance and inconvenience to the occupants and patrons. The Contractor will confine and limit his personnel to only those areas required for performance of work. If an entry or exit door is under maintenance or is inoperable the contractor shall erect prominent, temporary barriers/warning signs advising users of door condition.
- 4.0 SAFETY: The Contractor is solely responsible for compliance with the Occupational Safety and Health Act (OSHA) (Public Law 91-596) and the resulting standards, OSHA Standard 29 CFR 1910, 1926, and the protection of their employees. It is the contractor's sole responsibility to make certain that all safety requirements are met. Additionally, the contractor is responsible for the safety and health of all sub-contractor employees.

The contractor shall immediately report any accidents involving Air Force property/equipment damage, or contractor personnel injuries occurring on the job to the contracting officer. Additionally, the contractor is responsible for securing the scene and impounding evidence/wreckage until released by the contracting officer. It will be the contracting officer's responsibility to notify the ESC Safety Office.

The Air Force's interest is to protect Air Force personnel working in or around contractor operations, and with protection of Air Force equipment/property. In the event an unsafe condition is discovered with Air Force provided facilities or equipment the ESC Safety office will be immediately notified by the contracting officer.

Air Force Safety, Fire Protection, and Bioenvironmental Engineering officials may periodically enter a contractor's workplace to verify working conditions of Air Force personnel, provided the contracting officer authorizes such action. If an improper procedure or unsafe condition exists, which places AF personnel or equipment in jeopardy the contracting officer will be notified and the situation corrected.

Department of Labor, OSHA inspectors are authorized right of entry to inspect any place of employment operated by an Air Force contractor. They are, for the most part, "NO NOTICE" inspections. NOTE: Notify the ESC Safety Office, 781-377-5135, if an OSHA inspector visits your site unescorted by an Air Force Safety Technician.

If an Air Force inspector observes a potential OSHA violation, he/she will report the violation to the contracting officer, who will then notify the contractor.

- 5.0 REPORTING: The Contractor shall submit (for approval) one (1) copy of the proposed preventative maintenance schedule to the Contracting Officer within five (5) working days after award of this contract. The contractor shall report to building 1810 to sign in and out in the Service Contract log book each time he visits the base whether for emergency calls or preventative maintenance. The contractor shall report to the appropriate building manager, Commissary, Base Exchange, or Photo Lab, etc. upon arrival at the work location and advise him or her as to the status of the door(s). A list of building managers/phone numbers will be provided by the government.

AUTOMATIC DOOR LOCATION

Door No.	Building No.	Location	Door Type	Manufacturer
13053	1534 Shoppette	Outer-In	Single Swing	Door-O-Matic
13051	1534 Shoppette	Inner-In	Single Swing	Door-O-Matic
13049	1534 Shoppette	Inner-Out	Single Swing	Door-O-Matic
13052	1534 Shoppette	Outer-Out	Single Swing	Door-O-Matic
2700	1508 Photolab	Multimedia	Single Slider	Besam
14652-14653	1614 Commissary	Outer-In	Pair Swing Simultaneous	Door-O-Matic
14650-14651	1614 Commissary	Inner-In	Pair Swing Simultaneous	Door-O-Matic
14649-14648	1614 Commissary	Inner-Out	Pair Swing Simultaneous	Door-O-Matic
14646-14647	1614 Commissary	Outer-Out	Pair Swing Simultaneous	Door-O-Matic
14790-14792	1614 Commissary	Inner-Out	Pair Swing Simultaneous	Door-O-Matic
14795-14797	1614 Commissary	Outer-Out	Pair Swing Simultaneous	Door-O-Matic
14791-14793	1614 Commissary	Inner-Out	Pair Swing Simultaneous	Door-O-Matic
14794-14795	1614 Commissary	Outer-Out	Pair Swing Simultaneous	Door-O-Matic
14641-14642	1614 Commissary	Outer-In	Pair Swing Simultaneous	Door-O-Matic
14640-14639	1614 Commissary	Inner-In	Pair Swing Simultaneous	Door-O-Matic
4914	1716 Bx	Outer-In	Single Swing	Door-O-Matic
4915	1716 Bx	Inner-In	Single Swing	Door-O-Matic
4916	1716 Bx	Inner-Out	Single Swing	Door-O-Matic
4917	1716 Bx	Outer-Out	Single Swing	Door-O-Matic
N/A	1427 Inn	Outer	Bi-part Slider	Horton
N/A	1427 Inn	Inner	Bi-part Slider	Horton
9043/9044	1721 Air Terminal	Rear-Outer	Pair Swing Simultaneous	Door-O-Matic
9041/9042	1721 Air Terminal	Rear-Inner	Pair Swing Simultaneous	Door-O-Matic
9037/9038	1721 Air Terminal	Front-Inner	Pair Swing Simultaneous	Door-O-Matic
Door No.	Building No.	Location	Door Type	Manufacturer
9039/9040	1721 Air Terminal	Front-Outer	Pair Swing Simultaneous	Door-O-Matic
Manual	1534 Shoppette	Front-Inner	Manual Doors (8)	Kawneer
Manual	1534 Shoppette	Front-Outer	Manual Doors (4)	Closure
13033-13034	1900 Clinic	Side-Inner	Pair Swing Simultaneous	Door-O-Matic
13035-13036	1900 Clinic	Side-Outer	Pair Swing Simultaneous	Door-O-Matic
4507	1900 Clinic	Front-Outer-In	Single Swing	Horton
4510	1900 Clinic	Front-Inner-In	Single Swing	Horton
4509	1900 Clinic	Front-Inner-Out	Single Swing	Horton
4508	1900 Clinic	Front-Outer-Out	Single Swing	Horton